

BOARD CHAIR WORKSHOP

FEBRUARY 16, 2017



Agenda

8 - 8:30 a.m.

Registration and beverage break
Co-sponsored by Childs & Halligan, P.A.

8:30 - 9 a.m.

Welcome and purpose
Wesley Hightower, *SCSBA President-Elect, Aiken County Public School District*

9 - 10 a.m.

Lessons from the trenches
An effective board chair does much more than simply serve as the convener of meetings. The chair must provide the leadership vitality for getting the best out of individuals. The chair must be a good leader, navigator, planner, organizer, communicator, interpreter, confidant and trouble shooter. Learn lessons of leadership from past and present board chairs.

ElizaBeth D. Branham, *Esquire, SCSBA Past President and Ex-officio Board Member, NSBA Board Member, Lexington School District Two*

Robert Gantt, *Chair, SCSBA Past President, District Five of Lexington/Richland Counties*

Sanya J. Moses, *Chair, Lee County School District*

James N. Sweeney, *Board Member, Chesterfield County School District*

10 - 10:15 a.m.

Beverage break
Co-sponsored by Childs & Halligan, P.A.

10:15 - 11:15 a.m.

What are the legal responsibilities of the chair?
As a board chair, you have been elected by the board to serve as leader of the board. A part of your role is to ensure that the board is operating effectively. What's the chair's responsibility to keep the board out of sticky legal situations?

Andrea E. White, *Attorney, Duff & White, LLC*

11:15 a.m. - 12:15 p.m.

Your role as a communicator
Keeping your community up-to-date on the plans and decisions of the board is an important role as board chair. Learn basic components and best practices for effectively communicating your district's message as the board's spokesperson. Also hear from Anderson School District 4 board chair Dr. Tom Dobbins about his recent experience with media interviews and community relations during a recent tragic event in his district.

Becky Bean, *SCSBA Communications Manager*

12:15 - 1:15 p.m.

Lunch (*Included in registration*)
Co-sponsored by Duff & White, LLC

1:30 - 2:30 p.m.

Executive meeting management for board chairs

A basic understanding of rules for your meetings is a critical tool for every school board member, especially the chairman. Without a well-defined and comprehensive grasp of the basics of Robert's Rules of Order, chairmen can get lost very quickly and ineffective board meetings are sure to follow. This session will help chairman understand how Robert's Rules can help them obtain success during their meetings.

Helen T. McFadden, *Attorney, Parliamentarian, Law Offices of Ronnie A. Sabb, LLC*

Moderator: Dr. Tiffany N. Richardson, *General Counsel, SCSBA Director of Policy and Legal Services*

2:30 - 2:45 p.m.

Beverage break

Co-sponsored by Childs & Halligan, P.A.

2:45 - 4 p.m.

Is this oversight, overstepping, no big deal or just not a good idea?

When is a board member or board out of line? Sometimes it's hard to tell. Sometimes it's obvious! This interactive session will help you answer the questions, is this oversight, overstepping, no big deal or just not a good idea?

ElizaBeth D. Branham, *Esquire, SCSBA Past President and Ex-officio Board Member, NSBA Board Member, Lexington School District Two*

4 - 4:30 p.m.

Workshop closing and door prizes

Wesley Hightower, *SCSBA President-Elect, Aiken County Public School District*