THE SOUTH CAROLINA SCHOOL BOARDS ASSOCIATION

PRESENTS

BEYOND THE BASICS



inside

beyond the basics workshop meeting materials

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Leading during crisis while maintaining civility Thursday, October 8, 2020 Virtual Workshop

9:00 - 9:05 a.m Scott T. Price, Executive Director, <i>SCSBA</i>	Greetings from the SCSBA Executive Director
9:05 - 9:15 a.m.	
Cheryl Burgess, SCSBA President-elect, Lexington S	School District Three
9:15 - 10:15 a.m. As local leaders, modeling civil and collaborative be crisis. During this session, we will learn techniques t and emotions are elevated. We will discuss ways to e ultimately creating a culture of communicating with Ron L. Harvey, VP Operations/COO at <i>Global Core</i>	havior is always important, but especially amid a to address conflict effectively when tensions are high establish and build trust in your work as a board, civility and respect in your district.
10:15 - 10:30 a.m Co-sponsored by Boykin & Davis, LLC	Break
We are amid an unprecedented public health crisis, y together within our families and our communities to	ting to others, and resources to help support coping.
11:30 a.m 12:15 p.m	Lunch
the COVID-19 pandemic has presented in their com	d the state as they discuss challenges and opportunities munities. Hear some of their best practices related to at change, adapting policies and budgets, and working Two
1:15 - 1:30 p.m	Break

Co-sponsored by Duff Freeman Lyon, L.L.C.

1:30 - 2:30 p.m.	Supporting students during a pandemic
School district student services professionals will share their	6
emotionally and mentally during the current COVID-19 crit	sis. We will learn ways that district leaders can
enhance mental health services for students in their commu	nities and how school board members can
support our students in the midst of a pandemic.	
Dr. Patricia P. Beason, Assistant Superintendent for Studen	t Services, Spartanburg School District One
Dr. Allen Pope, District Lead School Psychologist, Orange	burg County School District
Gretchen Smith, LISW, Coordinator of Rehabilitative Beha	vioral Health Services, Horry County Schools
2:30 p.m	Workshop closing

2.50 p.m.	workshop clos
Cheryl Burgess, SCSBA President-elect, Lexington School District Three	

BEYOND THE BASICS



Dr. Patricia P. Beason Assistant Superintendent for Student Services Spartanburg School District One



Cheryl Burgess SCSBA President-elect Lexington School District Three



Jennifer Butler, LISW-CP/S SC Department of Mental Health, Office of Suicide Prevention



Ron Harvey VP Operations/COO at Global Core Strategies



Keith Liner Board Chair Aiken County Public School District



Dr. Allen Pope District Lead School Psychologist Orangeburg County School District



Scott T. Price SCSBA Executive Director



James Shadd Board Chair Richland School District Two



Gretchen Smith, LISW Coordinator of Rehabilitative Behavioral Health Services, Horry County Schools



Kristy Spears Board Chair Fort Mill Schools

PRESIDENT'S c l u b

Gold Level

Boykin & Davis, LLC Halligan Mahoney & Williams, P.A.

Silver Level

Burr Forman McNair Hood Construction Company White & Story, LLC

Bronze Level

Duff Freeman Lyon, L.L.C. Haynsworth Sinkler Boyd, P.A.

Wells Fargo Bank and Wells Fargo Asset Management



Boardmanship Institute CALENDAR OF EVENTS

For the most updated conference information, please routinely check the Training tab on our website, scsba.org.

Conferences	Date(s) & Location	Fees & Deadlines	BI Points & Hours
NSBA Advocacy Institute	January 24-26, 2021 Washington, DC TBD	National School Boards Association www.nsba.org	5 points
Annual Convention, Civility and Professional Ethics Workshop, Board Chair Workshop, New Board Orientation	February 18-21, 2021 Hilton Head/Hilton Head Marriott	Feb 18: Civility and Professional EthicsWorkshop• Registration fee: \$135, members onlyFeb 18: Board Chair Workshop• Registration fee: \$135, members onlyFeb 18: New Board Orientation • Registration fee: \$100, no charge for new board members, members onlyFeb 18: New Board Orientation • Registration fee: \$100, no charge for new board members, members onlyFeb 18: 12: Annual Convention • Registration fee: \$275, non- members \$475 • Cancellation deadline: TBD Hotel rate: \$146, Hotel deadline: Jan 20	CPEW: 10pts 5 hrs BCW: 10pts 5 hrs NBO: 5 pts 5 hrs AC: 15 pts 14 hrs
2DAC (Two Days at the Capitol)	March 4, 2020 Columbia/Columbia Metropolitan Convention Center	 Registration fee: \$75 Cancellation deadline: February 26 	5 pts 2 hrs
NSBA Annual Conference	April 4-6, 2020 Chicago, IL	National School Boards Association www.nsba.org	5 points
<u>2DAC</u> (Two Days at the Capitol)	April 22, 2020 Columbia/Columbia Metropolitan Convention Center	 Registration fee: \$75 Cancellation deadline: April 15 	5 pts 2 hrs
New Board Orientation, Make-up	June 4, 2020 Virtual Conference	 Registration fee: \$100, no charge for new board members, members only Cancellation deadline: May 21 	5 pts 5 hrs
School Law Conference	August 21-22, 2020 Virtual Conference	 Registration fee: \$150, non-members \$250 Cancellation deadline: August 6 	15 pts 7 hrs
Webinar-Lunch & Learn Series	September 3, 2020	There is no registration fee for this event. Board secretaries <u>must</u> <u>register</u> their board members who plan to participate.	1 pt 1 hr
Webinar-Lunch & Learn Series	September 10, 2020	There is no registration fee for this event. Board secretaries <u>must</u> <u>register</u> their board members who plan to participate.	1 pt 1 hr
Beyond the Basics Workshop	October 8, 2020 Virtual Conference	 Registration fee: \$100, non- members \$200 Cancellation deadline: October 1 	5 pts 4 hr
Webinar-Legislative Preview	October 2020	There is no registration fee for this event. Board secretaries <u>must register</u> their board members who plan to participate.	1 pt 1 hrs
Risky Business Seminar	October 15, 2020 Virtual Conference	 Registration fee: \$80, members only Cancellation deadline: September 1 	10 pts 5 hrs

Regional Advocacy Meeting	October 21, 2020 1881 Event Hall 805 Spartan Boulevard Spartanburg, SC 29301	 Registration fee: \$55 	5 pts 2 hrs
Regional Advocacy Meeting	October 28, 2020 Lowcountry Conference Center 406 Sigma Drive Summerville, SC 29486	 Registration fee: \$55 	5 pts 2 hrs
Regional Advocacy Meeting	October 29, 2020 Cooperative Conference Center 169 Laurelhurst Avenue Columbia, SC 29210	 Registration fee: \$55 	5 pts 2 hrs
Legislative Advocacy Conference	December 3, 2020 Virtual Conference	 Registration fee: \$125, non- members: \$250 Cancellation deadline: November 20 	10 pts 5 hrs
Delegate Assembly	December 4, 2020 TBD		

Conferences held on Saturday and Sunday begin approximately 8 a.m. and may require Friday and Saturday night hotel stay.
Registration fees are subject to change.
No refunds after the cancellation deadline.
Registration fees increase \$25 for registrations made after the deadline.

Who to coll **800.326.3679**

We welcome your calls and e-mails. Call toll-free. After hours, dial the extension to leave a voice mail.

SCSBA

Scott Price, Executive Director

Extension 0259, sprice@scsba.org chief executive officer, individualized district studies (curriculum, organizational, salary, etc.), superintendent search

Judy LeGrand, Executive Assistant and Superintendent Search Coordinator Extension 0226, jlegrand@scsba.org liaison to SCSBA board of directors

Rodney Nixon, IT Manager

Extension 0241, rnixon@scsba.org Ranae Mack, Receptionist

Extension 0220, rmack@scsba.org

Melissa Donald, Director of Finance Extension 0238, mdonald@scsba.org

Susan Hagedorn, Office Operations and

Accounting Manager Extension 0234, shagedorn@scsba.org

Gwen J. Hampton, MSW, CMP, Director of Leadership Development

Extension 0251, ghampton@scsba.org annual convention, association workshops/ conferences, board assessments, Boardmanship Institute, on-site training

Blair Warren, Conference Service Associate Extension 0260, bwarren@scsba.org

Debbie Elmore, Director of Governmental **Relations**

Extension 0224, delmore@scsba.org advocacy services, legislative services, referendum information

Becky Bean, Director of Communications

Extension 0227, rbean@scsba.org

awards and recognition, board data, media relations, publications, website (scsba.org)

Erin Hughes, Administrative Assistant for **Communications and Governmental Relations** Extension 0261, ehughes@scsba.org

Dr. Tiffany N. Richardson, General Counsel and Director of Policy and Legal Services

Extension 0258, trichardson@scsba.org

Rasheeda Cleveland, Staff Attorney Extension 0247, rcleveland@scsba.org

Rachael O'Bryan, Administrative Assistant Extension 0233, robryan@scsba.org

Emma Brody, Paralegal Extension 0237, ebrody@scsba.org

SCSBIT

Steve Mann, CPA, Director of Insurance **Services**

Extension 0254, smann@scsba.org risk control services, self-insured property & casualty program, self-insured workers' compensation program

Jennifer Ayers, Administrative Assistant Extension 0256, jayers@scsba.org

Sheri Miracle, Office Assistant

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Property & Casualty

Kim Anderson, Asst. Dir., Property and Casualty Extension 0252, kanderson@scsba. org

Nicky Shova, Administrative Assistant Extension 0222, nshova@scsba.org

Risk Control

Tim Hinson, CPSI, Risk Control Manager Extension 0248, thinson@scsba.org

Workers' Compensation

Danny Deal, Assist. Dir., Workers Comp. Extension 0240, ddeal@scsba.org

South Carolina School Boards Association

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Civility During A Crisis

An important part of civility is the ability to trust and be trusted.

To Listen Actively

- Have a reason.
- Leave enough time and be patient.
- Keep your attention on the speaker.
- Clarify and paraphrase.
- Keep an open mind.
- Avoid interrupting unnecessarily.
- "Listen" to nonverbal communication.

To Convey Clear Messages

- Choose the right medium, time, and place.
- Think about your audience.
- Know what you want to say.
- Be specific, respectful, accurate and honest.
- Speak clearly and make eye contact.
- Use positive language.
- Ask questions.

To Convey Civility Expectations

- Be complete and specific.
- Check for understanding.
- Encourage questions.
- Be respectful at all times.

To Set Performance Goals

- Create space and time for the dialogue.
- Ask clarifying questions.
- Define agreed-upon goals in writing.
- Review progress reguarly.

To Coach Employees

- Ask whether they want coaching and what level.
- Focus on asking questions.
- Make suggestions instead of giving advice.

To Give Useful Feedback

- Think of feedback as useful.
- Choose the right time and place.
- Be specific.
- Focus on facts, behavior, and results.
- Ask questions.
- Encourage employees to respond.

To Help Individuals Learn

- Provide context.
- Involve them in the learning process.
- Reinforce their efforts.
- Create safe space for learning.
- Meet people where they are.
- Allow mistakes.
- Provide resources and support.

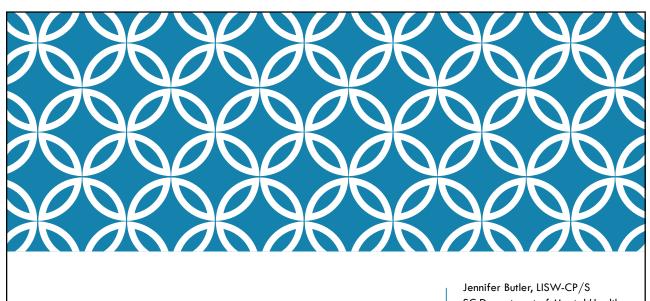
To Manage Conflict and Civility

- Determine whether to communicate to a group or to individuals.
- Determine the best method.
- Explain what the expectations are.
- Encourage everyone to ask questions.
- Acknowledge and share your own feelings.
- Keep others informed.
- Make sure messages are consistent.
- Explain that you expect everyone to do the right thing all the time.

Continuing to Improve

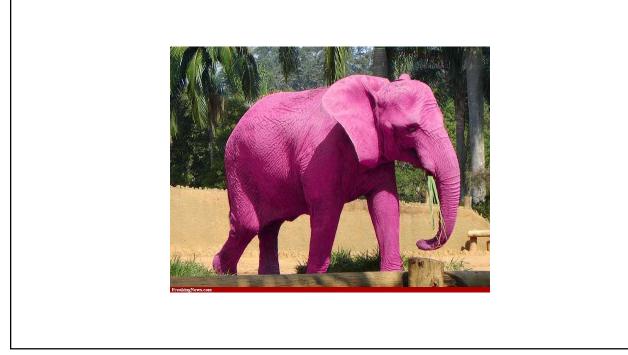
- Practice, practice, practice.
- Learn from your experiences.
- Get feedback.
- Take classes.





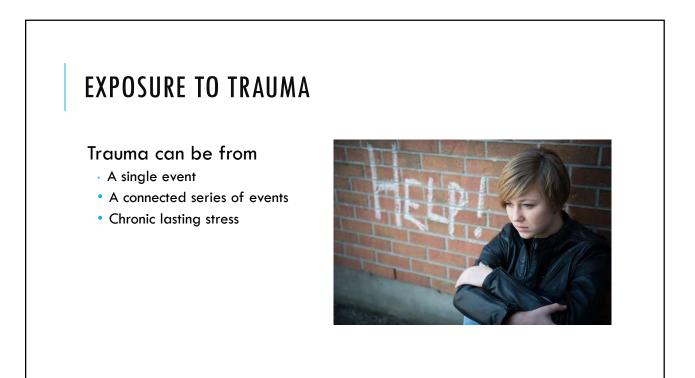
LEADING WITH UNDERSTANDING

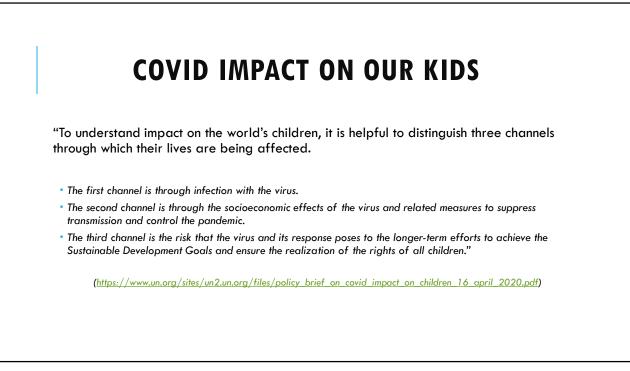
Jennifer Butler, LISW-CP/S SC Department of Mental Health Office of Suicide Prevention October 2020



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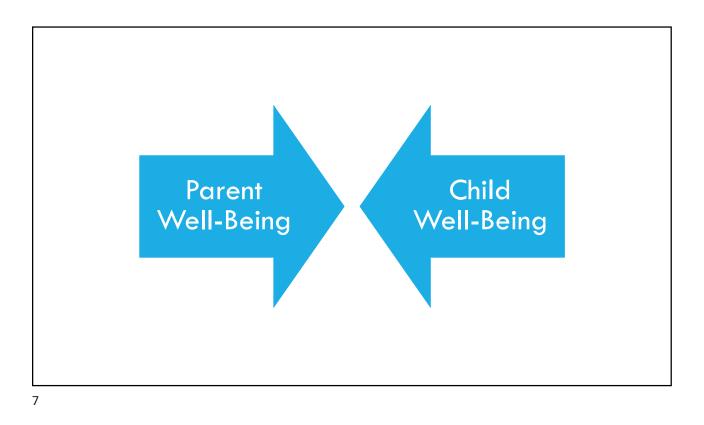








There's no such thing as a child..... There's a child and someone!





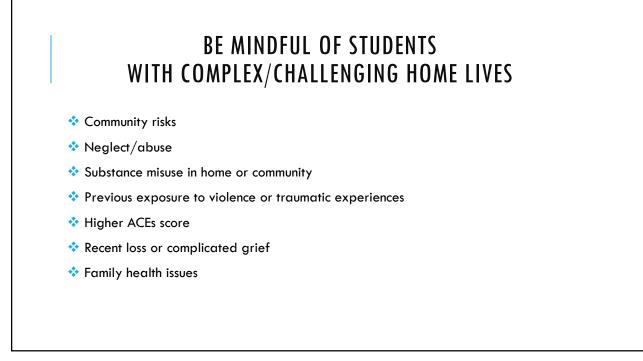
COMMON RESPONSES TO TRAUMA

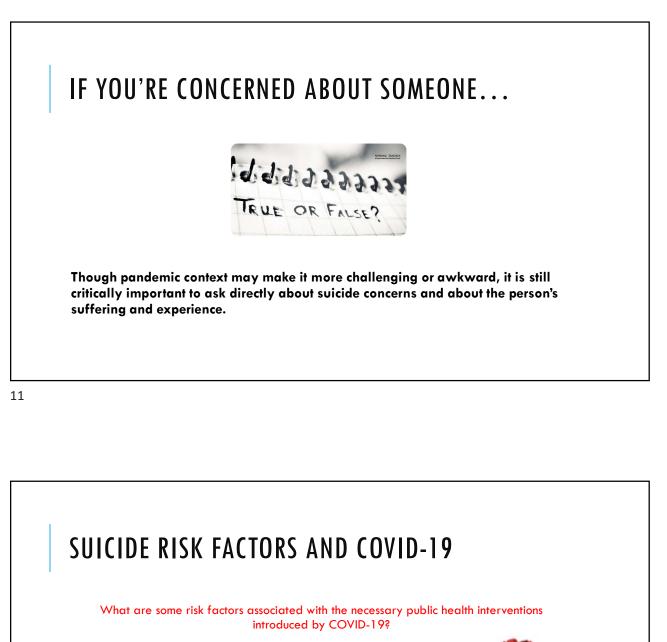
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Fear, anxiety, worry Changes in sleeping and eating Difficulty separating from caregivers Regressed behaviors (losing speech, wetting the bed) Reenacting aspects of the traumatic event in play School-age Children Fear, anxiety, worry Feelings of guilt, shame, and selfblame Headaches, stomachaches Nightmares, disrupted sleep Difficulty concentrating Angry outbursts, aggression, and withdrawal Over- or under-reactions to situations in the environment (e.g., sudden movements, loud noises, physical contact)

Adolescents

Fear, anxiety, worry Concerns about how others will view them after the event Shame, guilt, responsibility, embarrassment Withdrawal from family, peers, activities Avoid reminders of the event More intense mood swings Decline in school performance Increase in risk-taking behaviors (e.g., alcohol/drug use, sexual behaviors, fights, self-harm)





- Job loss/economic strain
- Feelings of isolation through social distancing
- Less community and religious support
- Barriers to Mental Health Treatment
- Additional stressors and global anxiety
- Firearm sales
- Application to families of first responders





MAINTAINING A TRAUMA-INFORMED LEARNING ENVIRONMENT

Establish a routine and maintain clear communication.

Provide information in digestible amounts.

Encourage students to lead the way in sharing what they do and do not understand about their current situation.

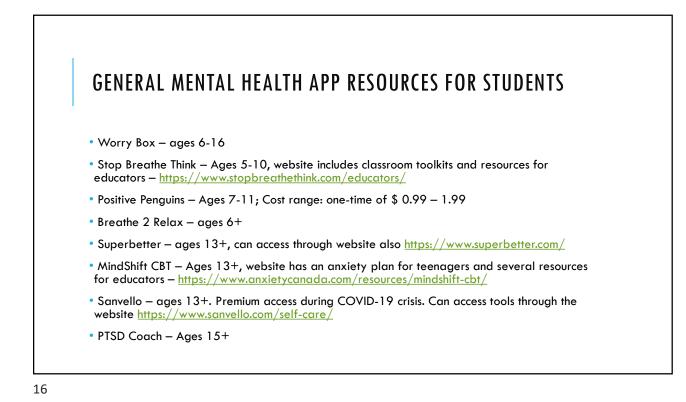
Show appreciation for students' efforts to complete assignments. Remember that students may be dealing with many different home life situations while trying to maintain their academics. Students may feel embarrassed to share that their personal situation impacts their ability to complete assignments.

Actively focus on inclusive attitudes during the shift to distance learning.

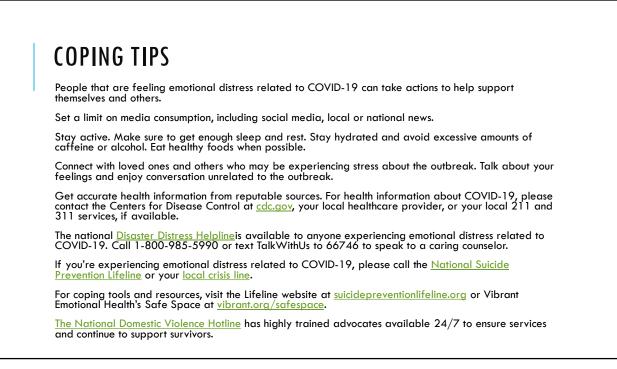
Create, and utilize, relational rituals before checking on distance learning assignments with students.

Provide opportunities for students to complete social emotional learning practices and wellness activities that affirm their competence, sense of self-worth, and feelings of safety.





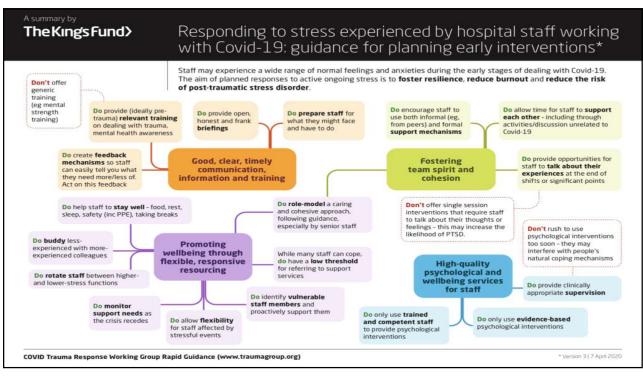
Jennifer Butler, LISW-CP/S

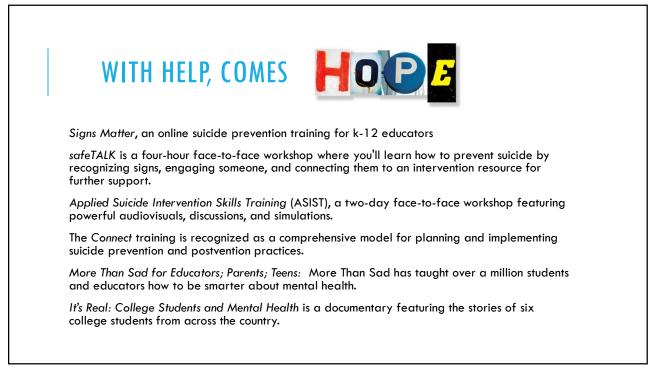


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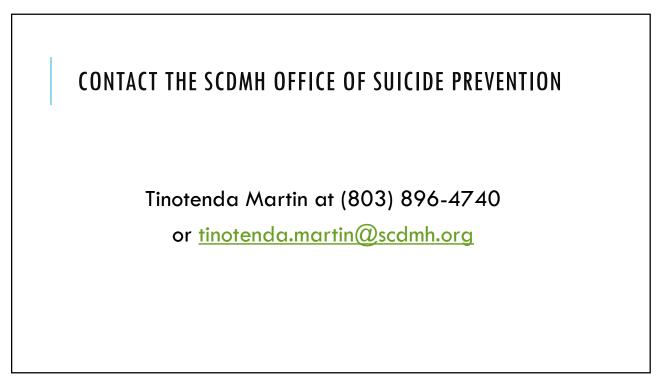


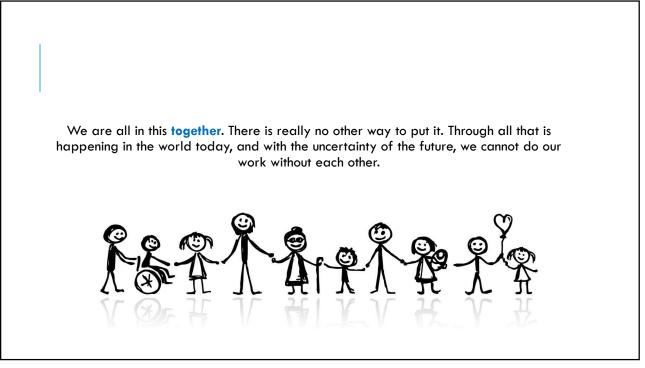
<section-header>TAKE A MOMENTConsider some ways physical distancing has impacted your role.Reflect on some of the strategies you've found helpful to navigate those changes.ALTERNATIVES TO HANDSHAKES, HUGS, HIGH FIVES AND HONGIIFE WAVEIFE WAVE</













Session Name_____

Session Date/Time

NOTES

Key Takeaways