



NEW BOARD ORIENTATION

Agenda June 5, 2025

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| 8:00 - 8:30 a.m. | Registration and Breakfast Break |
| 8:30 – 8:45 a.m. | Welcome and About SCSBA
Scott T. Price, <i>SCSBA Executive Director</i>
Charles Govan, <i>SCSBA President, Darlington County School District</i> |
| 8:45 – 9:45 a.m. | Understanding Roles and Responsibilities
This session will introduce new school board members to relevant laws governing school boards. You will also be introduced to three primary roles of school board trustees (legislative, judicial, and executive), how to apply these roles, and your responsibility under each role as you work with the Superintendent.
Charles Boykin , <i>Senior Partner, Boykin & Davis, LLC</i> |
| 9:45 – 10:00 a.m. | Beverage Break |
| 10:00 - 11:00 a.m. | School Board Ethics
In this session, you will receive an overview of the Ethics Reform Act with an emphasis on the rules of conduct for new school board members.
Alex Sherard , <i>Senior Associate Attorney, White & Story, LLC</i> |
| 11:00 a.m. - 12:00 p.m. | School District Finance – the In’s and Out’s
Board members will hear about their responsibilities related to Finance of the district. This session will review the steps in budget preparation and learn what other funds the district receives.
Mellanie Jinnette , <i>Retired School District Chief Financial Officer</i> |
| 12:00- 12:45p.m. | Lunch (<i>Included in registration</i>) |



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12:45 – 1:45 p.m.

S.C. Freedom of Information Act: What You Need to Know

In this session you will review the basic requirements of the South Carolina's FOIA, focusing on school board obligations regarding board meetings and the disclosure of public records.

Meredith L. Seibert, *Attorney, Duff Freeman Seibert, LLC*

1:45 - 2:00 p.m.

Beverage Break

2:00 - 3:00 p.m.

“Meetings Matter: How Well Do You Know the Rules?”

A basic understanding of the rules of parliamentary procedure for your meetings is a critical tool for every school board member. This beginner-friendly session will help new board members gain a basic understanding of Robert's Rules of Order and how these rules can aid them in effectively participating in meetings.

Rasheeda Cleveland, *SCSBA Director of Policy and Legal Services*

3:00 – 3:15 p.m.

Workshop Closing