

MEMORANDUM

TO: District Superintendent, Board Chair, and Affiliate members

FROM: Gwen Hampton, SCSBA Director of Leadership Development

DATE: August 26, 2026

SUBJECT: **2027 Annual Convention – Breakout Presentations RFP Link Below**

SCSBA is accepting proposals to present a breakout session at the Association's 2027 Annual Convention scheduled for February 19-21, 2027, at Kingston Resorts, Myrtle Beach, SC. Presenting at SCSBA's Annual Convention is the ideal way to share your vision about programs that feature strategies and techniques school boards can use to energize their districts, inspire change, and advance student achievement.

To help create an exceptional learning experience, please review the following guidelines, and submit your proposal by **October 14, 2026**.

GUIDELINES

Proposals must be consistent with the core responsibility of boards of education - setting education policy for school districts.

Only school board members, school district personnel and approved education groups are eligible to submit a convention proposal. Your proposal must be COMPLETE to be considered. **The proposals cannot include vendor-led or vendor co-presented sessions.**

Your district/organization must agree to pay all expenses for presenter(s). SCSBA CANNOT pay mileage, hotel or any other expenses.

Presenters for the district/organization are responsible for the convention registration fee if attending the entire convention. Presenters attending the conference for their presentation only will NOT be charged a convention registration fee.

All districts are limited to two proposals each.

Presentation proposals must be submitted through the [2027 SCSBA Annual Convention Breakout Presenter Request for Proposals](#). Once you start the process, you must complete the application in one sitting. You will not be able to save and return to your form later.

- The deadline to submit a proposal is **October 14, 2026**. Official invitations to present a breakout session at the convention will be issued in November.

CONFERENCE TOPICS

SCSBA is seeking presentations related to the following topics:

School Finance, School Safety, School Board Governance & Leadership, School Board Advocacy

EXPENSES AND LOGISTICS

- SCSBA does not pay honorariums or travel expenses for breakout session presenters. We hope the intangible benefits of being a part of our programming make your efforts worthwhile.
- SCSBA requires its presenters to adhere to conference timelines. Presentations and supplementary handout materials are due to SCSBA by **February 5, 2027**, for posting on our website.

BEGIN THE PROCESS

Breakouts are scheduled on Friday, February 19, and Saturday, February 20. If selected, SCSBA staff will contact you with the assigned presentation date and time. Most breakout sessions are 60 minutes, and some sessions may be asked to repeat.

Please contact Peggy Minor-Jones at pjones@scsba.org if you have any questions. For more detailed information visit the [Annual Convention](#) webpage.

We look forward to reviewing your district programs!